# Office Risk Report – February 2020

The Office has a risk management process in operation with a risk management committee (RMC) comprising the three directors of audit overseeing the process. The RMC meets every quarter and assesses progress in managing the risks recorded on the Office's risk register and emerging risks.

As part of the risk management process within the Office, the RMC publishes the corporate risk register every quarter setting out the top 10 risks which are shown on a risk 'heat map'. These are the 'residual' risks taking account of mitigating controls. Each risk has a summary explanation in the attached table. The RMC's overall assessment of progress in managing the risks rated as 'high' is given in the 'conclusions' section.

Risk Heat Map
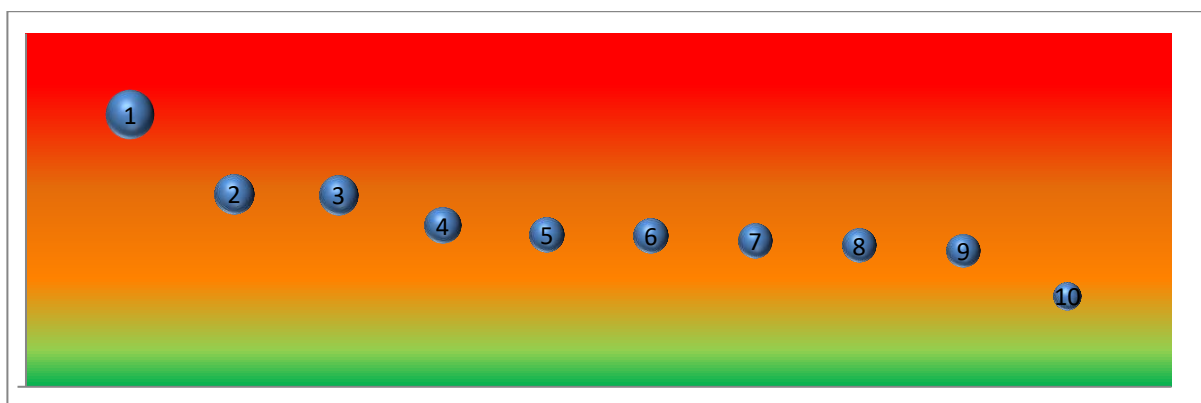
Rank	Risk
1	Inadequate processes to maximise staff capacity
2	External stakeholders may view audit certification targets as not meeting their needs
3	Resources do not align with the strategic objectives
4	Non-compliance with regulatory (corporate) requirements
5	Client capacity may negatively impact on their ability to facilitate audits
6	Downtime due to staff virus/epidemic
7	Disclosures made to the Office are not responded to appropriately
8	Ineffective ICT systems leading to inability to effectively operate or manage our business
9	Dilution of Office culture due to higher staff turnover
10	Unlawful data release

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RMC conclusions

The RMC reviewed progress being made in managing risks as outlined in the risk treatment actions. It also considered emerging risks. It noted that there were no risks reported on the Office's risk reporting system.

The RMC's overall conclusion at February 2020 is that the risk on inadequate processes to maximise staff capacity remains as 'high' notwithstanding progress made to date.